

OIL INDUSTRY DEVELOPMENT BOARD

(A Statutory Body under Ministry of Petroleum & natural Gas, Govt. of India)
OIDB Bhawan, Plot No. 2, Sector – 73, Noida – 201301 (U.P.)
Phone: 0120-2594605 / 2594627 Fax: 0120-2594630

WALK-IN-INTERVIEW

Oil Industry Development Board (OIDB) intends to engage one retired Electrical Engineer of the rank of Assistant Engineer or above, from Government Departments/autonomous bodies/PSUs, not exceeding the age of 65 years, as a full time Consultant on contractual basis at a consolidated fee of Rs.50,000/- per month for a period of three years.

Eligibility:

- (1) The applicant must hold a Degree of Electrical Engineering from a recognized institution.
- (2) Minimum 8 years' experience as working on the post of Assistant Engineer or above in the Electrical Engineering Discipline and total 20 years' experience in the field.
- (3) Job description and desired experience in handling:-
 - (a) Matters relating to maintenance of official complex/building especially with reference to electrical/civil installations.
 - (b) Tender documents (drafting and processing etc.) for maintenance of official complex/building and estate related matters including drafting and implementation of contracts.
 - (c) Maintenance and operation of building utility facilities including minor civil work repairs, as and when required.
 - (d) Liaison with related Govt. authorities for processing/obtaining necessary approval from concerned authorities viz. Fire Safety, Electricity, Municipal Authority etc.
 - (e) Noting and drafting and working on computers.
 - (f) Any other work assigned from time to time.
- (4) Candidates possessing the above qualification and experience may appear for Walk-in-Interview on **21st July 2017** at **11:30 a.m.** at OIDB Bhawan, Plot No.2, Sector-73, Noida-201301 along with original and one copy of attested documents of educational qualifications, experience, PPO, proof of date of birth, proof of residence and one passport size photograph at the address mentioned above.
- (5) Candidates who register themselves from 10:00 am to 11:00 am on the prescribed proforma available in the office on the same day shall be allowed to appear for interview.

Lauri
3/07/2017
राजेश सैनी / RAJESH SAINI
उप मुख्य वित्त एवं लेखा अधिकारी /
Dy. Chief Finance & Accounts Officer
तेल उद्योग विकास बोर्ड / Oil Industry Development Board
पेट्रोलेियम एवं प्राकृतिक गैस मंत्रालय / Ministry of Petroleum & Natural Gas